ANNUAL GENERAL MEETING OF JANUARY 21, 2021

INFORMATION LETTER

We would like to thank everyone who participated in the 2021 Annual General Meeting (AGM) of the APEEE Woluwe, organised for the first time in virtual format! **Approximately 425 parents** attended the meeting. 419 class representatives were represented either in person or by proxy.

A **revised agenda was proposed**, so that the topics of the APEEE Confidentiality/GDPR agreement and APEEE transparency could be incorporated, at the request of some class representatives. The **agenda was approved by 92%. The resolution regarding the tellers (resolution 1) named by the AGM was approved by 81.19%**. After requests from attendees, **the President of the Electoral Office offered participants a place as observers in the office** to oversee the voting process. Two participants volunteered to join the team for the evening.

The President of the Board thanked the school management, teachers and members of the APEEE staff and Board for their commitment, energy and hard work in ensuring the school got through this very challenging year under Covid measures.

The **President gave the floor to the first speaker of the evening, Ms Kamila Malik**.

GOALS AND PRIORITIES FOR EEB2

Ms Malik outlined the two major goals for EEB2: **opening of the Evere site for September 2021, and ensuring the safety of the school community** whilst maintaining the social and pedagogical quality for pupils.
Projects over the next four years include, on an infrastructure level, **changing of all the blinds in the classrooms and replacing all the lighting. On a pedagogical level: implementing a BYOD policy and aligning the Classe Verte with NATURA 2000.**
Ms. Malik stated that the management is constantly striving to work for the good of the school and its students.

The questions for Ms. Malik submitted in the chat during AGM were forwarded to the school management.

GDPR, CONFIDENTIALITY & TRANSPARENCY AGENDA ITEM

The APEEE's **lawyer took the floor to explain the legal basis for the APEEE's agreement tackling data protection and confidentiality** and to answer questions. Comments from parents were noted and it was agreed to review the wording that covers the definition of confidentiality for non-data protection related material. **This will be discussed with the new Board**.

RESOLUTIONS

Resolution 2 : APEEE statutes: proposal for revision of Article 13.1 General procedure:
A. The Association is administrated by the Administrative Board of the APEEE. ***The Board is composed of a minimum of 11 and a maximum of 25 members****. The members of the Board are elected by the General Meeting.*

The motivation of this proposal, which **would take effect as of the next AGM** i.e. in 2022, was to prepare for the Evere site coming on stream. Evere, when it is full, it will **add 1500 pupils to Woluwe school**. This resolution is therefore to **increase the size of the APEEE Board in proportion to the number of parents** it represents, and to ensure that there is sufficient space to accommodate Board members from the new Evere school-site.
Voted and approved : 78,91 % YES
13,28 % NO
7,81 % ABSTAIN

Resolution 3 : APEEE statutes: proposal for addition to Article 15. *Decisions can be taken outside a meeting through a written procedure. In this case a proposition for a decision shall be communicated to each member of the Administrative Board in a written form through digital or physical channels. Members shall be invited to cast their vote by a given date and time using the same means***.** *The decision is adopted if, by the given time, at least half of the members plus one has voted and a majority of those voting is in favour. In the case of parity of the votes, the Chairperson shall have the casting vote.*

Changing the APEEE statutes to allow votes by written procedure.
The APEEE discusses and votes on many issues by email and has done so for many years, as do other Brussels APEEEs. This is **a necessity given that the Board only meets once per month** and many issues require attention between scheduled meetings. It is however come to the attention of the APEEE that Belgian law requires any such decision be unanimous, unless the AISBL has a statute authorizing votes by written procedure. This statute change will therefore allow the APEEE to take decisions via email exchanges outside the monthly Board meeting structure.
Voted and not approved : 57,11 % YES
31,73 % NO
11,16 % ABSTAIN
The resolution is voted but not approved, because of the approval quorum of 2/3 of the full members present or represented in order to make a change to the statutes was not reached.

Resolution 4 : Rules of Procedure : proposal for revision of 2nd paragraph of Article 15.
The Administrative Board may decide to set up working parties and establish their composition. The Administrative Board shall adopt guidelines for these working parties or for its representatives on official bodies, and ***establishes the Code of Conduct that all members of the Administrative Board undertake to sign and respect****.*

Code of Conduct for APEEE Board members.
The APEEE Board has concluded that there is a need to establish a code of conduct for Board members which covers expectations in terms of behaviour and certain commitments towards normal professional practice. The APEEE has prepared a draft of such document, but the General Assembly is not asked to approve that text, but rather to approve that there shall be such a text.
A **commitment is made to consult class representatives once the Board has agreed on a final version.**
Voted and approved : 62,72 % YES
28,72 % NO
8,56 % ABSTAIN

REPORTS AND ACCOUNTS

APEEE Treasurer presents the report and accounts for the financial year 2020-2021. Given the lateness of the hour, and considering that the parents had the opportunity to raise questions in writing before the AGM on the documents shared, it is requested that questions are recorded in the chat so that the APEEE may answer these after the event, rather than further extending the meeting (see page 5 of the newsletter).

Resolution 5 : *The* ***General Meeting approves of the accounts 2019-2020*** *presented and approves the allocation of the results included therein.*
Voted and approved : 81,9 % YES
10,74 % NO
7,36 % ABSTAIN

Resolution 6 : *The General Meeting approves the draft budget 2020-2021 presented to it and sets the annual contribution at 50€ per year and per family for the next financial year (5€ per contribution paid is assigned to the Social Fund).*
Voted and approved : 83,89 %YES
9,42 % NO
6,69 % ABSTAIN

Resolution 7 : *The General Meeting gives full discharge to the Auditor for his mandate on the past financial year.*
Voted and approved : 80,6 % YES
8,06 % NO
11,34 % ABSTAIN

ANNUAL REPORT

The APEEE board presents its Annual Report on activity in 2020. The report has been published well ahead of the meeting and can be consulted here.

In its various working groups and as a Board, **the APEEE has met a total of 147 times during the year 2020**.

Some major concerns and future projects. One of the biggest challenges for the next Board will be the **setting up of services for the Evere** site. Also, **the European Commission has expressed its desire to contractually define the obligations and rights of the APEEE versus the school.**

Another major concern is **the future capacity of the school as well as infrastructure issues** relating to the Belgian authorities, such as overheating and bad air quality in the Primary building during warmer months.

Distance Learning

One of the **APEEE's priority** was to help with ensuring **quality distance learning**. A survey had been sent to parents to collect information and the results were shared with the school management.

The **APEEE has worked in close contact with school management and the European School system, via Interparents,** to help ensure quality of classes and address the situation of absent and vulnerable students.

On 3rd of December 2020, **Distance Learning Guidelines were adopted by the Board of Governors**, establishing a set of **minimum requirements**, such as a minimum of online sessions to provide and guidance to be offered to pupils.

A **separate meeting will be organized by the New Board and the School to discuss Distance Learning and pedagogical concerns**.

Resolution 8 : *The General Meeting approves the activity report for the year 2019-2020.*
Voted and approved : 86,25 % YES
5,95 % NO
7,81 % ABSTAIN

Resolution 9 : *The General Meeting gives full discharge to the Administrative Board of 2019-2020.*
Voted and approved : 80, 75 % YES
10,57 % NO
8,68 % ABSTAIN

Resolution 10 : *The General Meeting proclaims elected the new Administrative Board, according to the report of the President of the electoral Office.*
Voted and approved : 88,67 % YES
6,25 % NO
5,08 % ABSTAIN

Please meet the new Board members in the page below.

A more detailed introduction of their background, interests and working areas in the APEEE Board will be published in the next newsletter.

Board Members of 2021

Tatiana ALMEIDA
Section PT

Vanessa AULEHLA
Section IT

Bengt DAVIDSSON
Section SV

Catarina DUARTE GOMES
Section PT

Pim GESQUIERE
Section NL

Andrea GRGIĆ
Section NL

Anna GRÖMER
Section DE

Sebastian GUERRERO
Section FR

Giles HOUGHTON-CLARKE
Section SV

Raquel JIMENEZ LOPEZ
Section FR

Szilvia KALMAN
Section FR

Natalia KARPENKO
Section NL

Ona KOSTINAITĖ-GRINKEVIČIENĖ
Section LT

Roberta MAGGIO
Section IT

Minna MELLERI
Section FI

Christine PYKA
Section DE

Johanna SCHULYOK
Section SV

Kevin SMITH
Section EN

Michael TEUTSCH
Section DE

Marjo TOIVO
Section FI

Anna YAVORSKA
Section EN

David ZELINGER
Section DE

Questions & Answers

The questions submitted in the chat during the AGM have been answered and are published on our website www.woluweparents.org

You can **directly select the topic** for which you have an interest, by clicking on :

CANTEEN

TRANSPORT

AFTERSCHOOL ACTIVITIES

BUDGET

The questions on **GDPR and confidentiality were discussed with the lawyer in detail during the AGM**.
Please visit our GDPR & Confidentiality webpage for a general overview.

If you have any additional questions, please send them to the following address :

secretariat.apeee@woluweparents.org