

03 May 2022 Board Meeting

Date: Tuesday 3rd May 2022 from 19h to 23h15

Location: In situ (Teachers' Canteen) and online (ZOOM)

Present in situ: Eleonora APPONI BATTINI – Alexander CORNFORD – Catarina DUARTE GOMES – Pim GESQUIERE – Andrea GRGIĆ – Sebastian GUERRERO – Maija KNUTTI – Nicolas LACROIX – Roberta MAGGIO – Mario MARINIELLO – Gaspar MOLNAR – Wolfgang MÜNCH – Johanna SCHULYOK – Giacomo Marco SOMMA – Monika SZULYOSZKY – David ZELINGER

Present online: Bengt DAVIDSSON – Monika BARABASZ-LOPES – Ursula HÖNICH – Mario MARINIELLO – Gisela SANTOS – Kevin SMITH – Ulrike STOROST

Absent: Christian BONDESON-EGGERT – Bruno LARANJEIRA

Others: Anja GALLE – Clémence EUGENE – Ferhan Pelister

Additional agenda topics to the draft agenda were raised, and the Board agreed to discuss them at the next board meeting. Topics to address includes:

- Code of Conduct
- CEES/CEPM Follow up
- Board of Governors meeting
- Debrief linguistic structure meeting (OSG) and enlarged SC(?)
- Anti-bullying policy
- End of school year S1 -S6OSG review of the distance learning framework

Agenda Points

1. Approval of the agenda

The Board unanimously approves the agenda.

2. Approval of the date 3/5/2022 for Board meeting

The Board unanimously approves the date. It is suggested to vote on the date prior to the evening.

3. Approval of the report of the 15/3/2022 Board meeting

The Board approves the report of the 15/3/2022. Andrea GRGIĆ abstains.

4. Approval of the report of the 30/3/2022 Board meeting

The Board approves the report of the 30/3/2022. Andrea GRGIĆ abstains

Discussion points and vote

1. Framework agreement on security between School and APEEE

The 4 Brussels' APEEEs, the 4 EEB directors and the OSG held a meeting on the 3rd May 2022 to discuss the new framework agreement on security between the Brussels' schools and APEEEs.

The OSG responsible officer, Lisa Spitzer, replied to the October 2021 document proposal by OSG and submitted with comments by the 4 APEEE's in November 2021.

The framework specifies the APEEE' legal and other obligations from the School's legal and other obligations and what it needs to provide the APEEE services at school at school.

The meeting on 3/5/2022 discussed the content of the framework and the necessities it needs to include. The framework is unique to each APEEE/School, however, the OSG wishes to draft a template to follow.

The opinion was expressed that the school must be able to demonstrate legal compliance on safety and security, according to the Belgian law

Next step: Meeting on the 18th May:

- Safety and security risk register
- How to deal with the security aspects of access (who is responsible of the buildings, access rights, etc)

Action point: W. Münch to resend the OSG message to the Board for further discussion at the next Board meeting.

2. Debrief brainstorm structure of linguistic sections

Action point: discussion is postponed to the next Board meeting.

3. Proposals for budget requests for working groups including priorities

Discussion to set a budget for each working group. The opinion was expressed that there exists already procedure for the management of the budget. The document is called "Delegation of Authority". The real issue is the Social Fund where for funds small in size board decisions are needed.

S. Guerrero presents the OKRs' next steps

Action point: S. Guerrero to resend the excel document (OKRs) to the Board.

Action point: Working groups to discuss and decide on the priorities of their working group to be presented at the next Board meeting.

4. Update on Ukrainian students

Following the Communications' Group call for initiatives, the APEEE Secretariat received a request to support a project by P1 PT to help Ukrainian population. E. Apponi-Battini presents the project to the Board explaining that the promoters do not ask for financial aid but only for patronage by the APEEE (e.g., use of our logo) and for promotion of the project via APEEE communication channels.

The Board agrees to provide the help requested for the project.

D. Zelinger presented an update on the Ukrainian students. The topic was discussed during an IP meeting held in the beginning of April. Currently, 24 Ukrainian pupils have been accepted at EEB2. Documents were circulated between the IP representatives which recapped the following:

- The children are temporarily admitted until the end of the school year.

- For next school year (2022-2023) they could be granted temporary enrolment.
- To benefit from the temporary enrolment, the children need to be hosted by EU staff – however, later on, they can move without losing the enrolment in the school.
- 2022-2023 enrolment will be granted depending on the best interest of the pupils.
- No school fees.
- Extra-curricular activities, canteen and transport should be free of charge.
- The Ukrainian language section could be foreseen, or the language section could be included in the SWALS.
- As of next school year, pupils enrolled in Y6 or currently in Y6 pupils will be allowed to pass the baccalaureate (not to disrupt their studies).
- The topic of financing the school excursions, field trips and syllabuses and books was raised.

What the APEEE is currently doing:

- Covering the transport-canteen-périscolaire activities fees.
- Providing books where needed and requested.
- Contacted parents for volunteering in facilitating Ukrainian parents.
- Translation of documents (flyer – available on the school website).
- Eurêka raising funds for the CDE initiative.
- Provided sports equipment for the children.

5. Special Educative Needs

A.Grgić accepted to support parents in need of help in searching for information on special educative needs.

Action point: A. Grgić to review the Q&A that are available on our website. **Agreed:** to keep the parent request for educational support anonym until a Board member agrees to take over it.

Any other business

G. Santos informs she will have to resign from the Board due to professional commitments as of now. G. Santos confirms she will continue as a class representative. The President thanks G. Santos for her support and work done for the Board and the APEEE.

Action point: information concerning the resignation will be communicated to the Moniteur Belge.

1. Canteen

On 9 May (tbc), the APEEE will meet the school on the organisation of the Canteen discussing the formal requests introduced by school (shared following the April CEES meeting):

- Reduce cafeteria waiting lines.
- Re-schedule of lunch time for S1 and S2, S6 and S7.
- Use of the canteen eating area for exams throughout the year.

The Board discusses the costs increase on food raw material and indexation of the salary of the staff linked to the Belgian law. Necessity to see which costs will rise.

Information is given that a first draft budget for 2022-2023 is being prepared. Once the draft budget is ready, suggestion to continue the discussion on the eventual price rise due to the geo-political situation in the Budget working group meeting and the service working group meetings.

A Budget working group meeting will be scheduled to discuss. The importance of communicating to parents before the registrations for the school year 2022-2023 start in June on the situation is raised.

K. Smith informs the members he will have to resign from the Board at the end of the school year 2021-2022.

A. Cornford volunteers to join the Canteen Working Group.

Action point: a preparatory meeting will be held to discuss issues canteen issues raised by the school management. Board members are invited to join this meeting.

2. Parent evening on vaping

The APEEE has received a request from the school, following the notice of increasing vaping by S4-SS7 students and the concern regarding the use of soft drugs.

The APEEE scheduled a Communications' working group and agreed to support the school in the organisation of a webinar. The APEEE agreed to organise a webinar for the parents, the group will research and see how it can be done (speakers).

The Board agrees the organisation will only be done in September 2022 or during the autumn.

3. Green flag award project

In December 2021, the Green Team contacted the 2021 Board to ask for support in the Green Flag Award project.

The Board discusses whether and how the APEEE can support the Green Team on the Green Flag Award project and providing the information requested. It is agreed that the APEEE will listen to the students in order to see what is requested by the students for the project, the objectives suggested, and then analyse whether the APEEE can support the students or not.

A. Cornford agreed to contact the Green Team students

4. Dates of Board meetings until the end of the year

The Board approves the meeting dates which are being proposed.

Discussion to organise 2 AGMs – one to vote on the revised APEEE Statutes and one for the APEEE Board elections and approval of financial accounts, budget and annual report.

Action Point: to check the booking availability of the Commission meeting room Alcide De Gasperi in the Charlemagne center.

Next Board meeting scheduled on the 19th May starting at 19.00 hours will be in hybrid form (at the canteen of the teachers on the Woluwe school site and online).

In addition to the above list of agenda items for the next board meeting, also include:

- AGM organisation