

December Board Meeting

Date: Thursday 16th December 2021 from 19h to 22h50

Location: ZOOM (online)

Present: Vanessa Aulehla – Bengt Davidsson – Catarina Duarte Gomes – Pim Gesquiere – Andrea Grgić – Sebastian Guerrero – Giles Houghton-Clarke – Raquel Jimenez Lopez – Szilvia Kalman – Roberta Maggio – Minna Melleri – Michael Teutsch – David Zelinger

Other: Anja Galle – Ferhan Pelister

Absent: Tatiana Almeida – Anna Grömer – Christine Pyka – Johanna Schulyok – Kevin Smith – Anna Yavorska

Meeting is convened to discuss the following agenda points. Mentioned documents have been sent prior to the meeting.

Agenda Points

1. Approval of the agenda

The Board votes on the agenda: 11 yes 100 %.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes:	Roberta Maggio:
Pim Gesquiere: yes	Minna Melleri: yes
Andrea Grgić: yes	Michael Teutsch: yes
Sebastian Guerrero: yes	David Zelinger: yes
Giles Houghton-Clarke: yes	

The agenda is approved by 100 %.

The Board discusses the takeover of the Coordinator's role of the Risk & Compliance Working Group. Concerning the text on Risk & Compliance for the annual report Bengt Davidsson will take the lead and will coordinate with the working group and Anja Galle.

The Board discusses art. 2:56§4 of the Belgian Code of Companies and Associations which state that dissenting opinion ("dénoncations") should be included in the board reports. A member of the Board requests that his dissenting opinions be included as statements in the minutes. The chair of the meeting states the matter has previously been discussed. The advice received was that the dissenting opinion needs to be noted in the minutes so that the individual is not accountable legally for a vote that he or she did not support but it does not include a right for that individual to use the minutes as a vehicle for making personal statements. The Board previously decided on this basis, which is registered in section 3.4.1.b.ii of the APEEE Internal Working Methods. Nevertheless, the chair will look again into the matter and if there is the right to include a written statement, the reports will be amended.

Action Point: the decision of 2020 will be reviewed to validate if it is allowed to add a dissenting opinion.

2. Approval of the Board meeting report of the 14/10/2021

The Board votes on the Board meeting report of 14/10/2021: 11 yes 85% – 2 no 15%.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
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Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes: yes	Roberta Maggio: yes
Pim Gesquiere: no	Minna Melleri: yes
Andrea Grgić: no	Michael Teutsch: yes
Sebastian Guerrero: yes	David Zelinger: yes
Giles Houghton-Clarke: yes	

The report is approved by 85%.

3. Approval of the Extraordinary Board meeting report of the 28/10/2021

The Board votes on the Extraordinary Board meeting report 28/10/2021: 11 yes 85% - 2 no 15%.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes: yes	Roberta Maggio: yes
Pim Gesquiere: no	Minna Melleri: yes
Andrea Grgić: no	Michael Teutsch: yes
Sebastian Guerrero: yes	David Zelinger: yes
Giles Houghton-Clarke: yes	

The Board meeting report is approved by 85%.

4. Approval of the Board meeting report of the 16/11/2021

The Board votes on the Board meeting report 16/11/2021: 11 yes 85 % - 2 no 15 %.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes: yes	Roberta Maggio: yes
Pim Gesquiere: no	Minna Melleri: yes
Andrea Grgić: no	Michael Teutsch: yes
Sebastian Guerrero: yes	David Zelinger: yes
Giles Houghton-Clarke: yes	

The Board meeting report is approved by 85%.

Discussion Points

1. Annual General Meeting

a. Draft agenda

The Board discusses the draft agenda of the AGM and the guest speakers to invite and how to raise the questions to ensure that the time allocated to the different parts of the agenda is not exceeded. The Board members agree to invite Mr Beckmann, Secretary-General of the European Schools, to the AGM.

Action Point: G. Houghton-Clarke to invite Mr Beckmann to the AGM.

b. Motions AGM

G. Houghton-Clarke proposed a motion to be voted during the AGM 2022 to allow the Board to take decisions also by written procedure. The Board discusses the motion and its modification from 48h to 72h. The point was raised that the was not approved by the class representatives during the 2020 AGM. Therefore amendment to the statutes should not submitted again for a vote. The counter argument was given that the resolution was approved by a significant majority of members but not

quite the quorum needed for a statute change. The key concern had been the lack of clarity on the time for such a vote. This was now addressed in the new text.

The Board votes to add the written procedure process and change it to 72h instead of 48h: 10 yes 83% – 2 no 17%.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes: yes	Roberta Maggio:
Pim Gesquiere: no	Minna Melleri: yes
Andrea Grgić: no	Michael Teutsch: yes
Sebastian Guerrero: yes	David Zelinger: yes
Giles Houghton-Clarke: yes	

The Board approved the modified addition of the motion by 83%.

During the previous revision of the statutes, the number of board members was increased from 22 to 25 in order to accommodate the parents from the Evere school site. However, during the previous board meeting, board members agreed that this does not provide a guaranteed representation of Evere parents. P. Gesquiere presents a change to the Statutes he suggests implementing, move Article 13.1 paragraph C. down (becoming new D), and replace it by: *“the Woluwe school site and Evere school site shall be represented by a minimum of 2 mandates each”*. The Statutes shall guarantee that Woluwe and Evere have 2 mandates each.

D would become E and proposed to add a third step to the procedure, adding *“if the Woluwe site or Evere site has not been attributed with a minimum of two mandates each, then the non-elected Woluwe or non-elected Evere candidates will be prioritised above the remaining candidates with the lowest number of votes”*.

The Board discusses the modifications and proposal for the year 2022-2023. There was also a discussion about the level of guaranteed minimum representation: either in line with current minimum guaranteed representation of two per section or the three which was the underlying logic of the 2021 revision of statutes.

The Board votes on the representation for the Evere site, based on the proposal above: 12 yes 92 % - 1 abstain 8 %.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes: yes	Roberta Maggio: abstain
Pim Gesquiere: yes	Minna Melleri: yes
Andrea Grgić: yes	Michael Teutsch: yes
Sebastian Guerrero: yes	David Zelinger: yes
Giles Houghton-Clarke: yes	

The Board votes on the number of mandates for Evere: 5 for 2, 38% and 8 for 3, 62%.

Vanessa Aulehla: 2	Raquel Jimenez Lopez: 3
Bengt Davidsson: 3	Szilvia Kálmán: 3
Catarina Duarte Gomes: 3	Roberta Maggio: 3
Pim Gesquiere: 2	Minna Melleri: 2
Andrea Grgić: 2	Michael Teutsch: 3

Sebastian Guerrero: 2	David Zelinger: 3
Giles Houghton-Clarke: 3	

The Board approves the allocation of 3 mandates for Evere by 62%.

c. Approval of the electoral office

Following two general messages inviting parents to volunteer for the electoral office, 4 parents responded. The requirement is that the APEEE has a minimum of 4 representatives. The Board discusses a safety margin and the volunteering of Board members who don't need to stand for re-election. David Zelinger volunteers.

The Board votes on the approval of the list, including David Zelinger, for the electoral office: 13 yes 100%.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes: yes	Roberta Maggio: yes
Pim Gesquiere: yes	Minna Melleri: yes
Andrea Grgić: yes	Michael Teutsch:
Sebastian Guerrero: yes	David Zelinger:
Giles Houghton-Clarke: yes	

The Board approves the list by 100%.

d. Approval of the annual contribution fee

The Board votes on the approval of the APEEE annual contribution fee of 50€ to present to the AGM in February 2022: 13 yes 100%.

Vanessa Aulehla: yes	Raquel Jimenez Lopez: yes
Bengt Davidsson: yes	Szilvia Kálmán: yes
Catarina Duarte Gomes: yes	Roberta Maggio: yes
Pim Gesquiere: yes	Minna Melleri: yes
Andrea Grgić: yes	Michael Teutsch: yes
Sebastian Guerrero: yes	David Zelinger: yes
Giles Houghton-Clarke: yes	

The Board approves the annual fee of 50€ by 100%.

The Board discusses resolution 3 to be voted at the AGM. Board members made the point that allocation of results should be clearly presented to the class representatives.

Allocation of mandates for Evere

The Board has discussed, as mentioned above, the allocation of seats for the Evere representatives for the year 2022-2023. The Board discusses the allocation for the year 2022, to make sure the Evere representatives have mandates.

e. Voting system

Sebastian Guerrero is given the floor to inform about the different voting systems the APEEE and himself have researched and tested. APEEE Bxl I's system, which is the Belenios system, is S. Guerrero first choice. He presents also a back up plan in case Belenios fails during the evening. The second system is an American cloud based called ElectionBuddy. Board members and APEEE staff exchanged opinions on different systems based on their first-hand experience with those systems.

Action Point: S. Guerrero to send the link to the Board on Election Buddy, as well as try out Nemo Vote and inform the Board.

Action Point: S. Guerrero to organise a demonstration of the voting system for the Board.

2. Green transport – debrief of meeting and proposal

Minna Melleri is given the floor. The APEEE Bxl II has ordered two electric buses for January 2022. The Transport WG wishes to ask for an endorsement to join with the other Brussels APEEEs, to push forward the greening process with bus companies by organising a joint call for tender to raise the number of electric buses next school year. The view is a joint tendering process will produce a more attractive price offer than the APEEEs can achieve individually.

The Board discusses and supports to join the non-binding negotiation process together with the other APEEEs to raise the number of electric buses in the future.

3. PRIM and MAT closure in Woluwe – State of play

The school management informed the parents on Monday 13th December, that the nursery and primary classes were asked to quarantine for the next 10 days. The Board discusses the state of play and suggests pondering the parents and keep track of the distance learning implemented by the school.

Action Point: to pick up the issue at the beginning of January (after holidays).

4. Social fund

The agenda point is postponed to January Board meeting. Vanessa Aulehla is still waiting on feedback from working group members on this.

5. Communication on dealing with incidents on premises

The Board discusses the communication with school and parents on incidents in the secondary school premises. When there incidents and the school deals with the incident and finds a solution, parents are not always informed about the nature of the incident and the action that has taken place. It is agreed that the right level to discuss this matter is at the level of the CEES.

End of meeting at 22h50.

The next Board meeting is scheduled on Tuesday 18th January 2022.