

## September Board meeting

**Date:** Tuesday 21<sup>st</sup> September 2021 from 19h to 22h05

**Location:** ZOOM (online)

**Present:** Vanessa Aulehla – Bengt Davidsson – Catarina Duarte Gomes – Pim Gesquiere – Andrea Grgić – Sebastian Guerrero – Giles Houghton-Clarke – Raquel Jimenez Lopez – Szilvia Kálmán – Minna Melleri – Christine Pyka – Johanna Schulyok – Kevin Smith – Michael Teutsch – Anna Yavorska – David Zelinger

**Other:** Anja Galle – Ferhan Pelister – Clémence Eugene

**Absent:** Tatiana Almeida – Anna Grömer – Roberta Maggio

### Introduction

Members raise topics they wish to discuss and add to the agenda. The added topics are:

- Departures and replacements of Board members.
- Update on the WAB Committee, the meeting with the European Commission and the exchange of messages with the school management.

### Agenda Points

#### 1. Approval of the agenda

**The Board votes on the agenda: 12 yes 80 % – 2 no 13 % – 1 abstain 7 %.**

Vanessa Aulehla: yes

Bengt Davidsson: yes

Catarina Duarte Gomes: yes

Pim Gesquiere: no

Andrea Grgić: no

Sebastian Guerrero: yes

Giles Houghton-Clarke: yes

Raquel Jimenez Lopez: yes

Szilvia Kálmán: yes

Minna Melleri: yes

Christine Pyka: yes

Johanna Schulyok: yes

Kevin Smith: yes

Anna Yavorska: abstain

David Zelinger: yes

**The agenda is approved by 80 %.**

### Discussion point

#### 1. Approval of the dates for the November and December Board meetings.

**The Board votes on the Board date meeting Tuesday 16<sup>th</sup> November 2021: 14 yes 100 %**

Vanessa Aulehla: yes

Bengt Davidsson: yes

Catarina Duarte Gomes: yes

Pim Gesquiere: yes

Andrea Grgić: yes

Sebastian Guerrero: yes

Giles Houghton-Clarke: yes

Raquel Jimenez Lopez: yes

Szilvia Kálmán: *not recorded*

Minna Melleri: yes

Christine Pyka: yes

Johanna Schulyok: yes

Kevin Smith: yes

Anna Yavorska: yes

David Zelinger: yes

**The November Board meeting date is approved by 100 %.**

**The Board votes on the Board date meeting Thursday 16<sup>th</sup> December 2021: 14 yes 100 %.**

Vanessa Aulehla: yes	Szilvia Kálmán: yes
Bengt Davidsson: yes	Minna Melleri: yes
Catarina Duarte Gomes: <i>not recorded</i>	Christine Pyka: yes
Pim Gesquiere: yes	Johanna Schulyok: yes
Andrea Grgić: yes	Kevin Smith: yes
Sebastian Guerrero: yes	Anna Yavorska: yes
Giles Houghton-Clarke: yes	David Zelinger: yes
Raquel Jimenez Lopez: yes	

**The December Board meeting date is approved by 100%.**

**Action Point:** during the October Board meeting, the Board will schedule a January Board meeting (prior to the AGM).

a. *Organisation October Board meeting via company Cii to present new voting system for AGM*

The IT WG met with Cii on 5<sup>th</sup> of July for the company to present their offer and capabilities in terms of interpretation, streaming platform and voting system. Cii interpreters were hired for the 2021 AGM for English/French and French/English interpretation.

The proposal of the IT WG is to invite Cii during the next Board meeting held in October, to test their voting platform and allow Board members to ask their questions regarding the software. The question was raised if in case of proxies the system would enable differentiated voting. The answer was given that this would need to be clarified with Cii.

**Action Point:** invite the company CII to set up the October Board meeting via their platform and using their voting system.

2. *Annual General Meeting*

a. *Planning & who to invite for the AGM 03/02/2022.*

The next AGM will be organised on Thursday 3/2/2022 at 19:00. In order to prepare the agenda, the Board is asked to reflect on who they would like to invite to the AGM such as, the school management or any other visitors to the AGM. Proposition to Board members to think about this and have a proposal ready for discussion at the next Board meeting (14<sup>th</sup> October 2021).

b. *Resolutions.*

At the AGM resolutions will be proposed. Concerning the resolutions, it's important to know that in case amendments are to be proposed to the APEEE statutes or rules of procedures, certain deadlines need to be taken into account:

- Any proposal of which the object is to amend the Statutes shall be made by the Administrative Board. The Administrative Board shall give the members of the Association not less than one month's advance notice of the date of the AGM which will decide on the said proposal. The General Meeting may only debate amendments to the APEEE statutes if the amendments have been explicitly indicated in the notice convening the meeting and if at least two thirds of the full members are present or represented at the meeting. In case resolutions are proposed which change the APEEE statutes then documents for the AGM need to be ready 1 month before the AGM.

- The General meeting may adopt internal rules of procedure. A three-fifths majority of the full members present or represented shall be required for the purpose of approving or amending the rules of procedure. Any proposal to amend the rules of procedure, submitted by the Administrative Board and sent to the Secretariat at least one month before the General Meeting.

Therefore, it's important to decide in advance on whether to have such resolutions or not, so that all documents can be prepared in time.

*c. Financial report 2020-2021.*

A copy of the financial report 2020-2021, as well as the budget 2021-2022 will be prepared and send to the budget working group, and shared with the Board. Auditor will start the audit of the financial accounts during the month of October and finish the audit in November. Ms Divers, the Auditor, will be invited to the November Board meeting to present the audit report.

*d. Annual report 2020-2021.*

All Board members will receive a copy of the annual report 2020 as an example in order to prepare for the annual report 2021. Each working group responsible is asked to send their text to A. Galle by 15<sup>th</sup> November 2021 in order for the annual report to be approved at the December Board meeting.

### 3. Teachers' appreciation day October 2021.

Last year, the APEEE, to show appreciation, delivered flowers and cards to teachers. For the 2021-2022 school year, a request is made to approve a budget to deliver flowers and cards in the staff teachers' room. It has been agreed with the school that the school would be offering the chocolates and the APEEE the flowers and cards.

Discussion of including the APEEE staff in the appreciation day October 2021. Remarks that the APEEE staff is offered a goodie bag for Christmas. Suggestion to ask the children to draw/paint cards or banners for the monitors and supervisors. The Board agrees to discuss what could be done for APEEE staff offline.

**Action Point:** A. Galle to discuss with the Service Manager how appreciation could be shown to the APEEE monitors.

**The Board votes on the approval to allocate 550€ to the teachers' appreciation day Woluwe & Evere: 14 yes 100 %.**

Vanessa Aulehla: yes  
Bengt Davidsson: *not recorded*  
Catarina Duarte Gomes: yes  
Pim Gesquiere: yes  
Andrea Grgić: yes  
Sebastian Guerrero: yes  
Giles Houghton-Clarke: yes  
Raquel Jimenez Lopez: yes

Szilvia Kálmán: yes  
Minna Melleri: yes  
Christine Pyka: yes  
Johanna Schulyok: yes  
Kevin Smith: yes  
Anna Yavorska: yes  
David Zelinger: yes

**The Teachers' appreciation day budget is approved by 100%.**

### 4. Covid situation at Woluwe: discussion on measures to be taken to ensure pedagogical continuity and risk reduction.

On Friday 17<sup>th</sup> September the school informed parents of distance learning measure to be applied to P3-P4-P5 pupils, following the outbreak of COVID-19 cases and clusters in primary classes. The distance learning will be delivered from 20<sup>th</sup> September to 1<sup>st</sup> October 2021. Following the schools' decision, parents have raised concerns which have been gathered in a letter written by Vice-President M. Teutsch to be sent to the school management asking, amongst other questions, the legal basis of the decision and the decrease of educational quality. The draft of the letter has been shared to the Board members prior to the meeting.

During the School's C.A on Tuesday 14<sup>th</sup> October, the COVID-19 topic was raised. The school confirmed the numbers were at an all-time high. The APEEE members attending, presented a document gathering preventative measures which they believe the school should introduce.

The document was shared with other APEEEs who presented it to their Admin Board. The document has 3 components:

- Testing on a regular basis (2x week all pupils, pool testing or test when a cluster occurs in a class).
- Ventilation solutions.
- Gathering vaccination data.

A. Beckmann confirmed at the school Admin Board that the German European Schools are implementing COVID testing on their pupils. A. Beckman also noted that the testing is enforceable in Germany but is not in Belgium and raised the concern about resources.

The C.A discussed the decision-making process. A. Beckmann said at the school Admin Board he will be looking to the Central Office level in terms of legal feasibility and confirmed the decision would be taken by the 4 Brussel's directors, wanting one solution for all EEB.

The Board discusses the different options, GDPR uncertainty and solution of testing via saliva (available in Germany) as it is less invasive for younger children. Suggestion to have the APEEE promoting vaccination.

#### APEEE Services

Buses are currently treated as a class, therefore if there is a cluster (established at two COVID-19 positive pupils), the bus is quarantined. The consequence is secondary students, who may be vaccinated are excluded from school due to quarantine, even when their class is not.

Therefore, the APEEE wrote to COCOM to get clarity on the situation. The COCOM confirmed the buses are treated like a classroom, but if:

- Fully vaccinated a test is requested under 72h, if the test negative you can come back to school. A test at day 7 is also required.
- Partially or not vaccinated, a test is requested under 72h, if the test is negative, the student is still required to quarantine and test on day 7, if negative the student can come back to school.

The Board agrees, in order to prevent continuous school suspension, to amend the letter written by M. Teutsch and send it to the school.

**Action Point:** Members to send their modifications on the letter to M. Teutsch. Once the message is agreed on, communicate the letter to the school with individual signing.

**Action Point:** Communicate to parents the APEEE has raised their concerns to the School Management.

### Ventilation

The ventilation was discussed during the C.A School meeting. The school confirmed that for Woluwe, in 2020, a ventilation system would be installed, which is computer controlled, and able to control the air quality throughout the school, as well as provide the data. Because of this plan the Board did not request CO2 monitors. The Board was informed the air quality is monitored in the primary building but not working at present in the secondary building. The Board has requested the school asks the free ventilation audit from the Belgian government to collect advice on what can be improved and apply the recommended measures.

The topic will be discussed during the CSH meeting with EEB2 on Friday 24<sup>th</sup> September. T. Van De Capelle has informed A. Galle, the school has received a CO2 monitor (type Testo). A. Galle has asked T. Van De Capelle to test the air quality in the canteen and in the sports hall.

**Action Point:** Ask the school to provide the data on ventilation monitoring and air quality.

**Action point:** APEEE contact IDEWE for additional information and recommendations concerning possible ventilation audit at our school.

The meeting comes to end, and the Board agrees to send two notifications to the Moniteur Belge. One regarding the removal of the members who have left the Board, and another message once the new Bureau member has been chosen. Process to inform the Moniteur Belge about the 3 Board members who have left the Board recently has already been launched. Letter with the information is ready to be signed by the President and the Vice-President.

The meeting and discussion points are postponed.

5. Update APEEE Statutes by S. Parsa to be compliant with the new law
6. Report from school CA meeting of 14<sup>st</sup> September 2021
7. Departures and replacement
8. WAB Board Meeting – Meeting with European Commission – School exchange update
9. EGM

### **AOB.**

1. Update on data protection: cookies policy.

Note: next Board meeting is scheduled on Thursday 14 October 2021 at 19:00.