

Board Meeting 15/02/2022

Date: Tuesday 15th February 2022 from 19h to 23h15

Location: ZOOM (online)

Present: Eleonora APPONI BATTINI – Monika BARABASZ-LOPES – Christian BONDESON-EGGERT – Alexander CORNFORD – Bengt DAVIDSSON – Catarina DUARTE GOMES – Pim GESQUIERE – Andrea GRGIĆ – Sebastian GUERRERO – Ursula HÖNICH – Maija KNUTTI – Nicolas LACROIX – Bruno LARANJEIRA – Roberta MAGGIO – Mario MARINIELLO – Mr Gaspar MOLNAR – Wolfgang MUNCH – Gisela SANTOS – Johanna SCHULYOK – Kevin SMITH – Giacomo Marco SOMMA – Ulrike STOROST – Monika SZULYOVSKY – David ZELINGER

Guest: Giles HOUGHTON-CLARKE (outgoing President)

Others : Anja GALLE – Ferhan PELISTER – Clémence EUGENE

The documents - on the Board structure and the proposal of the dates of Board meetings were sent to Board members prior to the meeting.

Information School's Administrative Board (CA) meeting was held on 01/02/2022. The meeting was chaired by Secretary-General A. Beckmann. The APEEE was represented by G. Houghton-Clarke and B. Davidsson. The official report is prepared by school's administration.

I. Agenda Points

1. Approval of the agenda

The Board discussed the chronology of the agenda. It was suggested and agreed to have a short introduction by outgoing president Giles Houghton-Clarke, before leaving the meeting, on school's draft Annual Activity Report 2021 and on the upcoming Whole School Inspection, and that these items are to be discussed once the board has elected the new President.

The Board votes on the agenda: 21 yes 92% - 1 no 4% - 1 abstain 4%.

Eleonora Apponi Battini: yes	Nicolas Lacroix:
Monika Barabasz-Lopes: yes	Bruno Laranjeira: yes
Christian Bondeson-Eggert: yes	Roberta Maggio: yes
Alexander Cornford: yes	Mario Mariniello: yes
Bengt Davidsson: yes	Gaspar Molnar: yes
Catarina Duarte Gomes: yes	Wolfgang Munch: yes
Pim Gesquiere: yes	Gisela Santos: yes
Andrea Grgić: yes	Johanna Schulyok: yes
Sebastian Guerrero: yes	Kevin Smith: yes
Ursula Hönich: abstain	Giacomo Marco Somma: yes
Maija Knutti: no	Ulrike Storost: yes
Monika Szulyovszky: yes	David Zelinger: yes

The agenda is approved by 92%.

2. Approval of the date 15/02/2022 for the Board meeting

The Board votes on the modified schedule for the 15/02/2022 Board meeting: 23 yes 96% - 1 abstain 4%

Eleonora Apponi Battini: yes	Nicolas Lacroix: yes
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Monika Barabasz-Lopes: yes	Bruno Laranjeira: yes
Christian Bondeson-Eggert: yes	Roberta Maggio: yes
Alexander Cornford: yes	Mario Mariniello: yes
Bengt Davidsson: yes	Gaspar Molnar: yes
Catarina Duarte Gomes: yes	Wolfgang Munch: yes
Pim Gesquiere: yes	Gisela Santos: yes
Andrea Grgić: yes	Johanna Schulyok: abstain
Sebastian Guerrero: yes	Kevin Smith: yes
Ursula Hönich: yes	Giacomo Marco Somma: yes
Maija Knutti: yes	Ulrike Storost: yes
Monika Szulyovszky: yes	David Zelinger: yes

The modified date is approved by 96%.

II. Discussion Points

1. Whole School Inspection

This is an important process, during which school inspectors visit the school and talks to the different stakeholders. The Whole School Inspection happens once every five years. Previous WSI at the EEB2 that took place in November 2016. The inspectors review how the school organises itself, mostly from a pedagogical perspective, but also analyses other issues and stakeholders. As a result, a Whole School Inspection report is produced.

The importance of the APEEE participating in the interviews and providing feedback is underlined. G. Houghton-Clarke underlines the importance of the parent community feedback on the topic, to allow feedback in the Whole School Inspection process and the identification of what can be improved.

APEEE has already provided input for the school's self-evaluation part, especially on the pedagogical part by outgoing M. Teutsch (outgoing APEEE Vice President for the pedagogical affairs) and by S. Kalman (outgoing APEEE coordinator of the Education Council for the secondary cycle (CEES).

The school inspectors have allocated a short timeslot to the APEEE (9th March during one hour) during which a limited number of board members who will participate will provide the feedback gathered.

Follow-ups will be organised to verify if the school has completed the activities etc.

2. School's Annual Activity Report 2021

The Annual Activity Report is one of the key documents for school level accountability. The decision of the governing body, Board of Governors, in 2009 to give schools more autonomy in the areas of Pedagogy, Finances and Administration. In exchange of this autonomy, there was a requirement for greater reporting. The Annual Report summarises what the school has done in the past year.

Key changes at our school during the last year are:

- COVID-19 Pandemic (which has changed the way of learning and teaching);
- Digitalisation (use of platforms to provide information, but not uniformly. The OSGES has provided many guidelines which have not been applied uniformly);
- Competence based teaching (moving away from what you know, to what skills have you acquired in terms of manipulating knowledge and using it);
- Change in the curriculum and assessment process (final exams and continuous) which is affecting the students.

Concern was already expressed amongst schools that the draft version of the Annual Report 2021

should be presented in the Administrative Board for approval and adequate time for all stakeholders to review and provide comments to a draft version should be given. This has not been granted.

Board members are suggested to review and validate the data provided, for the following topics:

- Performance of the school pedagogically versus history/other schools/etc (data is available on the OSCGES website: Reports and Statistical data (eursc.eu);
 - Update from our school's director, K. Malik, on the Annual School Plan on Pedagogics, which was approved during the Administrative Board meeting in September 2021;
 - The Whole School Inspection section, in which the school states how it has met the outstanding issues from the previous whole school inspection in 2016;
 - Risk section (a process across all of the schools to identify top risks, all school risks, to pedagogy, a ranking is also provided and action on how to close the risk);
 - Internal control (on which the APEEE has given feedback on items which can be improved, etc).
- For discussion and actions agreed, see last page on the minutes.

III. Elections

1. Election of the President

Wolfgang Munch stands for the position of President.

Wolfgang Munch is unanimously elected President (100%).

The newly elected President thanks the Board members for their vote. He proposes to vote on the core functions of the APEEE (Bureau, Interparents, CEPM and CEES, Coordinators of the Service WG), and InterParents, and to organise another board meeting, shortly after the Carnival holidays, before which the members can take time to reflect on their broader objectives and come back to vote on the working group coordinators.

2. Election of the Vice-Presidents, Bureau members and working group coordinators

a. Vice President Administrative Affairs

Bengt Davidsson stands for the position.

Bengt Davidsson is elected Vice President of Administrative Affairs at 88%

b. Vice President Pedagogical Affairs

David Zelinger and Pim Gesquiere stand for the position.

David Zelinger is elected Vice President of the Pedagogical Affairs at 79%

c. Treasurer

Monika Barabasz Lopes stands for the position.

Monika Barabasz-Lopes is elected Treasurer at 100%

d. Secretary of Bureau

Roberta Maggio stands for the position.

Roberta Maggio is elected Secretary of the Bureau at 88%

e. Secretary of Information of the Bureau

Catarina Duarte Gomes stands for the position.

Catarina Duarte Gomes is elected Secretary of Information of the Bureau at 96%

f. Member of the Bureau

Mr Gaspar Molnar and Kevin Smith stand for the position.

Mr Gaspar Molnar is elected Member of the Bureau at 50% with the president having a split vote.

g. Interparents delegates

David Zelinger, Alexander Cornford and Bengt Davidsson stand for the position.

David Zelinger is elected Interparent Representative 77%

Bengt Davidsson is elected Interparent Representative 68%

h. Interparents back-up

Andrea Grgic, Alexander Cornford and Giacomo Somma stand for the position.

Alexander Cornford is elected Interparent representative back-up 82%

Giacomo Somma is elected Interparent representative back-up 68%

i. CEPM Coordinator

Ulrike Storost stands for the position.

Ulrike Storost is elected CEPM Coordinator at 95%

Action Point: as newly elected CEPM coordinator, U. Storost to contact the Board for which no section representatives have been designated in the CEP&M.

j. CEES Coordinator

Catarina Duarte Gomes stands for the position.

Catarina Duarte Gomes is elected CEES Coordinator at 95%

Action Point: as newly elected CEES coordinator, C. Duarte Gomes to contact the Board for which no section representatives have been designated in the CEES.

k. Canteen WG Coordinator

Kevin Smith stands for the position.

Kevin Smith is elected Canteen Coordinator at 92%.

Members of the working group are: Eleonora Apponi Battini – Bengt Davidsson – Pim Gesquiere – Andrea Grgić – Bruno Laranjeira – Roberta Maggio – Mario Mariniello – Johanna Schulyok

l. Transport WG Coordinator

Sebastian Guerrero and Mr Gaspar Molnar stand for the position. Following a tie, the members are asked to recast their votes.

Sebastian Guerrero is elected as Transport working group Coordinator at 57%

Members of the working group are: Monika Barabasz-Lopes – Bengt Davidsson – Pim Gesquiere – Andrea Grgić – Mr Gaspar Molnar – Roberta Maggio – Kevin Smith.

m. Extra-curricular activities WG Coordinator

Roberta Maggio stands for the position.

Roberta Maggio is elected as Extra-curricular working group Coordinator at 95%

Members of the working group are: Eleonora Apponi Battini – Monika Barabasz Lopes – Bengt Davidsson – Pim Gesquiere – Andrea Grgić – Ursula Hönich – Bruno Laranjeira

n. Budget WG

Monika Barabasz-Lopes, as Treasurer, is the Budget WG coordinator.

Members of the working group are: Wolfgang Munch – Bengt Davidsson – David Zelinger – Sebastian Guerrero – Roberta Maggio – Kevin Smith – Pim Gesquiere – Andrea Grgić

Board members discuss the importance of the budget working group to have the service coordinators and a small group of members as well as the necessity for the members of the budget working group to sign the confidentiality undertaking due to the sensitive nature of the information the working group works with. It is **agreed** to discuss the matter at another time.

3. Next steps for working groups

During the next next Board meeting, brainstorming will be done on how to move forward concerning the structure of the APEEE working groups.

Action Point: APEEE to send a doodle for a Board meeting after the Carnival holidays in persona or if not feasible via ZOOM.

IV. Discussion points and vote

1. Annual Activity Report and Whole School Inspection

a. Annual Activity Report

Members discuss the School's Annual Activity Report and how to gather feedback by the 17th of February 2022.

Action Point: D. Zelinger to collect the comments from the Board members on the Annual Activity Report feedback procedure on Wednesday 16/2/2022.

b. Whole School Inspection

Members discuss the Whole School Inspection. Agreement to gather the documents and information in one place, on the SharePoint, for all members to access freely.

Action Point: D. Zelinger to contact M. Teutsch regarding the submission of the report to the school on 11/02/2022.

Action Point: A. Grgić to share the draft email prepared for the Dutch section to other Board members, for inspiration on how to ponder their section for feedback

Action Point: U. Storost and D. Zelinger to look at the information given for the APEEE participation in the Whole School Inspection and inform Board.

2. Open Letter

Open letter regarding the resolution on the written procedure. The Electoral Office and its members agreed the President of the Electoral Office C. De Grandis, would seek legal advice on the result of the resolution nr 2.

3. Approval of proposed dates of Board meetings & AGM

Postponed to the next Board meeting.

The next Board meeting will be scheduled after the Carnival holidays.

Meeting is ended at 23h15