

## Board Meeting : 4/03/2021

**Date:** 04/03/2021 from 19h to 23h50

**Location:** ZOOM (online)

**Present:** Vanessa Aulehla – Bengt Davidsson – Catarina Duarte Gomes – Pim Gesquiere – Andrea Grgić – Anna Grömer – Sebastian Guerrero – Giles Houghton-Clarke – Raquel Jimenez Lopez – Szilvia Kalman – Natalia Karpenko – Ona Kostinaitė-Grinkevičienė – Roberta Maggio – Minna Melleri – Johanna Schulyok – Kevin Smith – Michael Teutsch – Marjo Toivo – Anna Yavorska – David Zelinger

**Absent:** Tatiana Almeida – Christine Pyka

**Others:** Anja Galle – Ferhan Pelister – Clémence Eugene

## Introduction

Presentation of the agenda items, and the items brought up by members they wish to address.

**Does the Board approve the agenda: Agenda APPROVED.**

**Does the Board approve of the C.A report of the 4/02: Report APPROVED.**

The approval of the report on the Extraordinary Board meeting of February 15<sup>th</sup> 2021 is postponed. This will provide Board members sufficient time to provide comments.

### 1. DPO and next steps for GDPR

#### a. DPO

The purpose of the agenda point is to discuss whether or not 1) to outsource the DPO function and seek for external assistance for implementing the GDPR needs and 2) to accept the offer of Ms Parsa Saba (APEEE Uccle's DPO) by assessing whether she can also provide an outsourced professional DPO and GDPR advisory service to APEEE Woluwe.

In the first instance the following were discussed about the needs for the APEEE:

- help the APEEE in revising the privacy chart & cookie policy
- help to assess the current registry of the processing operations (registry of services)
- have an assessment of the current contractual provision with the stakeholders.
- take on the role of DPO for APEEE Bxl II Woluwe

Any outsourcing of the services would entail, in any case, the need of a full support from the side of the APEEE in all matters relating to GDPR.

An APEEE delegation formed by the APEEE Director, Vice-President Administrative Affairs and the Secretary of the Board, after having assessed the offer, provided a favorable opinion and recommend to the Board that Ms Parsa Saba is engaged in this capacity.

Pricing will be in line with APEEE Uccle and will depend on hours spent addressing issues and questions. Some pieced of work will be billed at a flat rate. The delegation had also a meeting with Ms Parsa Saba that was reported as successful.

A. Galle has been in contact with the directors of both APEEEs, and they are interested in contacting Ms Parsa Saba as well.

Request to have a following at Board level, the reporting would become a recurrent agenda point during the Board meetings.

**Does the Board approve the outsourcing the DPO Position/GDPR to Ms Parsa Saba: APPROVED unanimously.**

b. [Next step on GDPR](#)

R. Maggio and A. Grgić are volunteers to take care of the reporting and following up on the DPO and GPDR project and to keep in touch with the Risk & Compliance WG.

2. [Request for EGM](#)

A request was sent to the Board before the Christmas holidays to hold an EGM. The Board agreed to discuss the proposal with the new board elected.

A discussion is held on how best to address this issue. Several options are proposed. There are different views; some considering that as the issue was addressed extensively at the AGM there is no further need whilst others believe there is a legal obligation to organize a dedicated meeting because the topics were not dealt with at the AGM and the proposed resolutions were not voted for.

Some members suggest planning a constructive EGM, and take advantage of the meeting to discuss and bring up issues that concern the parent community:

- Governance of the Board (written procedure, where the Board would request decisions to be taken by high majority),
- Present the Code of conduct,
- BYOD,
- Distance Learning event that was postponed from the AGM to provide space for discussion of the confidentiality agreement, etc.

They ask for publicity to reach a vast majority of parents and express a wish to establish a light agenda to allow parents to ask their questions and raise their concerns.

**Action Point:** President and Vice Presidents to present the Board with a series of options.

Some Board members inquire why P. Gesquiere and A. Yavorska did not sign the confidentiality undertaking that was voted at the extraordinary Board meeting of 15 February 2021.

P. Gesquiere stated that he is willing to sign the confidentiality agreement if it is approved by the General Meeting. The mandate of the Board members is defined by the parents through the general meeting. With the confidentiality agreement, the Board restricts the mandate of the Board members. Only the parents through the general meeting can restrict the mandate of the Board members. Mr. P. Gesquiere also stated regarding the current confidentiality agreement that section 1.c of agreement is too vague and too broadly defined. P Gesquiere stated he does not object to the other parts of the confidentiality agreement. Moreover the GDPR part is defined by law.

A.Yavorska stated the revised text continues to be vaguely formulated and does not state who decides what is confidential. She stressed that Board members are parents' representatives and must consult parents.

Comment is made that the legal advice is that the confidentiality agreement for Board members is a decision of the Board, not the General Assembly. It was furthermore explicitly stated at the AGM before the election of new members that anyone joining the Board was required to sign the Confidentiality agreement. P. Gesquiere stood for election knowing that this was a requirement and is therefore expected to honor that requirement. The request for more precision about what is confidential that was raised at the AGM has been addressed. No explanation has been put forward as to why a requirement to follow GDPR and to keep certain information confidential would restrict a member's mandate.

Request is made by A. Yavorska to revisit the publication of Board minutes on the website. The Board agrees to arrange a meeting between President/Vice Presidents to consider the request.

**Action Point:** President and Vice-Presidents will have a discussion concerning the point raised of the public minutes (report of the 4<sup>th</sup> of November 2020).

the President and Vice Presidents will present the Board with a series of options based on the discussion.

### 3. Fifth school – Steering Committee Bruxelles

#### a. Fifth School

Fifth school to be hosted at NATO, participation in the Steering Committee Brussels. Secretary General requests the APEEEs feedback on the proposal that the fifth school be secondary only (as opposed to a school that has Maternelle, Primary and Secondary cycles). The rationale is that the secondary cycle is most overcrowded and it is in these levels that more space is now needed rather than in the Primary cycle.

Various concerns are expressed, including proximity to the airport, the terrorism trials hosted in the next door premises, the need for clarity as to the small multi-school sections which risk being further spread, and whether the temporary Evere Primary school would be integrated as the Primary feeder school for this secondary campus.

As members believe not sufficient information has been given for the Board to decide regarding the school to be secondary only, members wish to postpone the decision until further information is given.

**Action point:** President to respond to the Secretary General, no answer can be provided without proper data on the issue.

b. Steering Committee Brussels

The Secretary General would like the Steering Committee to be split into 2 groups:

- Core group (prepare proposals)
- Plenary group (would criticize and comment)

The secretary general would only allow two parent representatives in the core group, and therefore not all schools would be represented. The APEEE Presidents find this problematic as they cannot represent each other's schools in this respect – as individual schools and sections may have opposing or conflicting interests when it comes to the population of new schooling capacity.

The President will align with the other 3 APEEE Presidents in proposing to the Secretary General that, either the 4 presidents go to the Core group and if not allowed, the 4 will participate in the larger Plenary group, where all 4 are invited.

4. Update on CULT Committee

Briefing of the committee was sent out to the Board members prior to the meeting. A short report was circulated by G. Houghton-Clarke to all members:

- The view of the APEEE presidents is that these issues arise from weaknesses in the governance of the system; there are **insufficient mechanisms to challenge decision and generally holding the system to account. These weaknesses were identified by the CULT Committee in its 2011 'Cavada' report on the school systems – and have remained unaddressed 10 years later.** The APEEEs therefore support the CULT Committee looking further into the school system and updating its 2011 report. In particular the **APEEEs called for the Commission to take a bigger role in supervising the system and to involved itself in all areas of decision making, not just financial topics.** DG Youth Sport and Culture (EAC), the Commissions/'s own centre of Education expertise should be central into this process.
- The representative of the Office of Secretary General, **Andreas Beckmann, acknowledged many of these issues, and confirmed that host country law does indeed have jurisdiction of matters relating to safety, security and wellbeing.** The Commission also confirmed that it would be involving itself in all areas of the Schools system, not just financial, though it did not make any commitments to including DG EAC in this process. These are important announcements which the APEEEs will follow up on.
- [https://multimedia.europarl.europa.eu/en/committee-on-culture-and-education\\_20210224-0900-COMMITTEE-CULT\\_vd](https://multimedia.europarl.europa.eu/en/committee-on-culture-and-education_20210224-0900-COMMITTEE-CULT_vd) debate on European Schools starting at 10:58 am until 12:08 pm.

5. Proposal for webinar "Building online Identity".

The webinar would be held with the APEEE Uccle.

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**Board votes on the Webinar: 12 yes, 7 no, 1 abstain. The webinar is approved.**

6. [Dates for Board meetings](#)

**Board agrees to meet on the 6<sup>th</sup> May and 1<sup>st</sup> June 2021.**

7. [Funding on TEAMS<sup>®</sup> project for parents](#)

Following a request made via email to the members to vote on the training, a survey was sent out to parents during the week, and out of 471 answers, 398 were interested in the training.  
**Board votes on the funding for the TEAMS<sup>®</sup> Training: 15 yes, 1 no, 2 abstain. The TEAMS training is approved.**

8. [Top up March for staff](#)

Request to vote on the allocation of the top up for kitchen staff (not working on Wednesdays) and monitors (due to secondary pupils not allowed to participate in extracurricular activities).  
**Board votes on the top-up for March: 17 yes, 0 no, 1 abstain. The Top-up is approved.**

9. [Workgroup activity plans – presentation by each WG.](#)

a. [CEES.](#)

S. Kalman presents the 2021 priorities for the secondary cycle. The priorities have been discussed during the CEES meeting. The coordinator has circulated the report of the CEES meeting with the Board.

Highlights of few issues:

- **Quality of distance learning**
- **Assessment and homework policy**
- **S5 exams**

The next CEES meeting is scheduled before the end of the school year.

**Board votes on the CEES 2021 priorities: APPROVED unanimously.**

b. [CEP&M working group](#)

Presentation of the CEP&M 2021 priorities by the coordinator, which were circulated to the Board prior the meeting.

**Board votes on the CEP&M 2021 priorities: APPROVED unanimously.**

c. [Canteen working group](#)

Presentation of the Canteen 2021 priorities by the coordinator, which were circulated to the Board prior the meeting.

**Board votes on the Canteen 2021 priorities: APPROVED unanimously.**

d. [Extra-curricular activities working group](#)

Presentation of the Extracurricular activities by the coordinator, which were circulated to the Board prior the meeting.

**Board votes on the Periscolaire 2021 priorities: APPROVED unanimously.**

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e. [IT working group](#)

Presentation of the 2021 priorities by the coordinator, which were circulated to the Board prior the meeting.

**Board votes on the IT 2021 priorities: APPROVED unanimously.**

f. [Transport working group](#)

Presentation of the Transport 2021 priorities by the coordinator, which were circulated to the Board prior the meeting.

**Board votes on the Transport 2021 priorities: APPROVED unanimously.**

- g. [Active school community working group: postponed to next Board meeting](#)
- h. [Budget working group: postponed to next Board meeting](#)
- i. [Communication & welcome committee working group: postponed to next Board meeting](#)
- j. [Compliance & risk assessment working group: postponed to next Board meeting](#)
- k. [Educational support working group: postponed to next Board meeting](#)
- l. [Enrolment policy working group: postponed to next Board meeting](#)
- m. [Health, Safety and Security working group: postponed to next Board meeting](#)
- n. [Interparents :postponed to next Board meeting](#)

Note: Extra-ordinary Board meeting will be organized on Monday 15<sup>th</sup> March 2021 at 19:00 via ZOOM.