

## Assemblée Générale Annuelle 2023

**Date:** Tuesday 31<sup>st</sup> January 2023 from 19h20 to 23h30

**Location:** Alcide de Gaspari, Charlemagne Building (European Commission) and not available online.

**Present in situ:** Present at the start of the meeting were 416 parents, class representatives or Board members and 157 proxies were given.

**Others:** APEEE Director, APEEE Staff and Interpreters

*The Annual General Meeting is convened to discuss and present the following agenda points, on which Class representatives and Board members will vote. All documents have been made available on the APEEE website prior to the meeting (21<sup>st</sup> December 2022).*

1. 19:00: Approval of the Agenda
2. 19:15 – 20:15: Approval of the tellers, presiding officer & Board elections
3. 20:15 – 21:40: Financial report
  - Presentation of the financial report
  - Allocation of reserves
  - Level of financial reserves
  - Approval of 2021-2022 accounts
  - Approval of 2022-2023 budget
  - Membership fee 2023-2024
  - Discharge to the Auditor
  - Mandate of the Auditor
4. 21:40 – 22:20: Annual report 2022
  - Presentation of annual report
  - Approval of annual report
  - Discharge to the Board
5. 22:20 – 22:30: Results of Board's election

Opening statement by the Chair of the Board, M. Wolfgang Münch, including explanations on the voting system and the possibility of a consultative vote for parents who are not class representatives and Board members.

The Board has 19 vacant mandates and 21 candidates have come forward to stand for the elections. The Chair invites parents who wish to stand and who have not yet sent their candidature, to raise their hand. Three parents raise their hand to represent the Lithuanian, Portuguese, and French sections.

### 1. Approval of the Agenda

A test vote is launched to establish the procedure. The Chair introduces the agenda and invites the members to vote. A representative requests to change the order of the agenda, having the financial report discussed and ask questions before the election of the members. The Chair invites the members to vote no, if they do not agree with the agenda.

The members vote on *Resolution 1: The GENERAL MEETING approves the agenda of the AGM on 31<sup>st</sup> January 2023.*

**Decision: Resolution 1 is approved by a 67.15% majority (26.77% no, 4.38% abstain, 1.70% did not vote).**

## 2. Approval of the tellers, presiding officer & Board elections

The Chair introduces the second resolution. A class representative takes the floor and requests for the members of the Electoral Office to confirm orally that they are neither related nor married to a candidate, do not have a conflict of interest participating in the Electoral Office as tellers and did not campaign for any of the candidates. The Electoral Office confirms they have no conflict of interest and did not campaign.

The members vote on *Resolution 2: The GENERAL MEETING names as tellers: John Carroll, Maija Knutti, Vito Maltese, Milena Sardella, Eleonora Apponi-Battini the latter being Presiding Officer of the electoral Office and fixes at 19 the maximum number of "crosses" per ballot.*

**Decision: Resolution 2 is approved by a 88.59% majority (2.18% no, 3.40% abstain and 5.83% did not vote).**

The members vote on *Resolution 3: The GENERAL MEETING votes the members of the Board, by giving preferences on an alphabetical list of candidates, for a total of 19 vacant positions.*

**Decision: Resolution 3 is approved by a 93.96% majority (2.17% no, 0.72% abstain and 3.15% did not vote).**

The Chair invites, In alphabetical order, the first candidate and asks the following ones to prepare to step forward.

Ms Fasoli, absent due to illness is represented by a Dutch section representative.

M. Guerrero, absent due to work commitments abroad is represented by Communication Officer, Ms Eugene.

As Ms Eugene introduces M. Guerrero's speech, a representative takes the floor stating that he objects against this candidate referring to a conflict of interest as Mr Guerrero would work for the APEEE.

Responding to interventions from class representatives, Ms Maggio, Extracurricular Activities Working Group Coordinator and Secretary of the Board, takes the floor and replies that there is no contract between the APEEE and M. Guerrero. He does not work for the APEEE as monitor for APEEE, stating he stepped out of the company that gives STEAM classes in March 2021, therefore confirming no conflict of interest. Ms Maggio states that these are false rumours.

Another representative takes the floor and repeats the concern of conflict of interest, already denied by Ms Maggio. M. Gaspar Molnar, outgoing Board member takes the floor and states it is unacceptable that an APEEE staff member speaks on a candidate and current board member's behalf. The Chair takes the decision to speak on behalf of M. Guerrero and thanks Ms Eugene.

Ms Schmidbauer-Mogensen absent due to work commitments is represented by Ms Maggio.

The parent who stepped forward for the French section at the beginning of the evening informs she will not be able to stand and withdraws their candidature.

The Chair invites members to cast their votes. The election results will be shared at the end of the meeting, to allow the Electoral Office to confirm the results.

### 3. Financial Report

The Chair gives the Treasurer the floor to introduce the Financial Report. Following the presentation of the report, the Treasurer invites parents to ask their questions, allowing all to take the floor but to limit the questions to one per person. Two info sessions were organised in January and a Q&A is available on the [APEEE website](#).

- *How many employees does the APEEE employ, stating the budget for 'frais de personnel' is very high. Did APEEE reflect on outsourcing certain services?*
  - o The APEEE employs 101 full and part time staff, stating a portion is on CDD (as extracurricular monitors and last 10 months, renewed each school year). The APEEE has around 143 external staff (outsourced) i.e. in total close to 250 individuals.
  - o In 2021, the Board agrees to outsource the bus supervisors to the GroupCleaning Service company. Giving benefits to both parties (supervisors and APEEE).
- *Is the PMO going to cover the cost for bus supervisors?*
  - o It is confirmed that the PMO covers all costs related to the school bus transport, including the cost of bus supervisors.
- *(A parent's) bus does not have a supervisor in the morning. It did at the beginning and has not had a supervisor since then.*
  - o The APEEE provides, when and where possible a supervisor on the morning buses, as mentioned on [our website](#). Indeed, the APEEE is, however, required to provide a supervisor on the 15h30 departure.
  - o The principle being pupils board the buses in the morning and are only allowed to step off once arrived at school where parking supervisors and bus monitors are present.
  - o The APEEE transport team will look into the situation of the missing bus supervisor on the concerned bus in order to resolve this as soon as possible.
- *Statement: whenever the APEEE makes a profit, it is either because a) charges extra for its services b) reduces the quality of the services and therefore cutting expenses.*
  - o The Treasurer replies, that the budget is prepared with certain assumptions that may or may not materialise. Savings can be made if for example the cost of food increases less than planned in the budget. The quality is not sacrificed.
  - o The results of the year go to the reserves, a following resolution will ask members to establish the principle linked to the reserves.
- *Concerns regarding the IT Investments and request the full financial and commitment plan for the IT renewal for the next 10 years.*
  - o The IT budget was approved by the Board and approved by the AGM in 2022. A board member, A. Grgić takes the floor and states 160 000€ + TVA was approved, and in October, the IT coordinator requested additional +/- 94 500€ for the project.
  - o The Board report of the October meeting is available on the APEEE website.
  - o The Delegation of Authority and cost monitoring will be reviewed and are 2023 Board objectives.

The Chair invites the members to vote on *Resolution 4: The GENERAL MEETING decides that the results will be allocated to the fund of the five corresponding departments.*

**Decision: Resolution 4 is approved by 77.59% (8.96% no, 7% abstain and 6.45% did not vote).**

The Chair invites members to vote on *Resolution 5: the GENERAL MEETING decides that the level for financial reserves will be calculated on the basis of employment contracts of unlimited and limited duration; indemnity for the termination of ongoing service and supply contracts; the value of investments undertaken for the duration of the current financial year.*

Representatives raise their hand, and state they do not understand the resolution. Further explanations are given and the vote proceeds.

**Decision: Resolution 5 is approved by 78.41% (7.39% no, 5.40% abstain and 8.80% did not vote).**

The Chair invites the members to vote on *resolution 6: The GENERAL MEETING approves the submitted 2021-2022 annual accounts and the allocation of results therein.*

**Decision: Resolution 6 is approved by 80.12% (8.93% no, 3.46% abstain and 7.49% did not vote).**

The Chair invites the members to vote on *Resolution 7: the GENERAL MEETING approves the submitted draft budget 2022-2023.*

**Decision: Resolution 7 is approved by 83.92% (7.02% no, 4.09% abstain and 4.97% did not vote).**

The Chair invites the members to vote on *Resolution 8: the GENERAL MEETING sets the annual contribution per family for the financial year 2023-2024 as equal to 52€, out of which 6€ per contribution paid is allotted to the Social Fund.*

**Decision: Resolution 8 is approved by 89.58% (4.17% no, 1.49% abstain and 4.76% did not vote).**

The Chair invites the members to vote on *Resolution 9: the GENERAL MEETING gives full discharge to the Auditor for her mandate in the past financial year.*

**Decision: Resolution 9 is approved by 85.45% (4.25% no, 2.42% abstain, 7.88% did not vote).**

The Chair invites the members to vote on *Resolution 10: As the mandate of the Auditor expires on the date of this General Meeting, the latter appoints the Company BV GROUP AUDIT BELGIUM, avenue Bourgmestre Etienne Demunter 5/10, 1090 Brussels (Jette), represented by Ms TUYTTENS Sophie, Réviseur d'Entreprises, for three year term expiring at the end of the ordinary general meeting which will approve the annual accounts for the budgetary year 2024-2025.*

*Her fees are set at 4.600€ per year (excluding VAT).*

**Decision: Resolution 10 is approved by 83.18% (8.26% no, 1.83% abstain and 6.73% did not vote).**

#### 4. Annual Report

The Chair introduces the Annual Report 2022 which covers the roles of the APEEE, the structure of the Board, the working groups, the Educational Councils (CEPM, CEES) and the services.

The Chair gives the floor to the assembly. A class representative thanks the Board for its work and the APEEE staff for its services and continuous efforts. Several representatives add they are thankful for an open dialogue and a transparent AGM.

The Chair invites the members to vote on *Resolution 11: the GENERAL MEETING approves the activity report for the year 2021-2022.*

Following a technical issue with some members not being able to see the name of the proxy on their screen, the Electoral Office and Chair agree to cancel the vote and relaunch it. The Chair invites for a second time the members to vote on resolution 11.

**Decision: Resolution 11 is approved 82.35% (4.15% no, 1.04% abstain and 12.46% did not vote).**

The Chair invites the members to vote on *Resolution 12: the GENERAL MEETING gives full discharge to the Administrative Board for 2021-2022.*

**Decision: Resolution 12 is approved by 79.36% (6.05% no, 2.49% abstain and 12.10% did not vote).**

## 5. Results of Board's Election

The Chair invites the Electoral Office President, Ms Apponi-Battini to announce the results of the elections. Ms Apponi-Battini announces:

- Célla ALVES RODRIGUES (PT WOLUWE)
- Vincent CATOT (SV WOLUWE)
- Catarina DUARTE GOMES (PT WOLUWE)
- Peter EDLIND (SV WOLUWE)
- Andrew Janis FOLKMANIS (EN WOLUWE)
- Pim GESQUIERE (NL WOLUWE)
- Andrea GRGIĆ (NL WOLUWE)
- Ursula HÖNICH (DE EVERE)
- Nicolas LACROIX (FR EVERE)
- Elita PETRAITIENE (LT WOLUWE)
- Bettina SCHMIDBAUER MOGENSEN (DE WOLUWE)
- Johanna SCHULYOK (SV WOLUWE)
- Monika SZULYOVSKY (DE WOLUWE)
- Alberto TOSO (DE WOLUWE)
- Francesca TUDINI (IT WOLUWE)
- Christian VISANI (IT EVERE)
- David ZELINGER (DE WOLUWE)
- Albert RÄDLER (DE WOLUWE)
- Giacomo Marco SOMMA (EN WOLUWE)

Have been elected as Board members for the Board 2023.

Meeting ended at 23h30.


